

Development Approval Application



Building Permit Application

Application form checked for missing documentation.
If any items are missing the process stops here.

Building Approvals Application Form

Working Drawings and
Project Specifications

Working Drawings
Project Specifications

Structural Engineering Certification

Energy Efficiency Assessment

Prepare documentation package for Certificate of Design
Compliance (CDC) assessment

- Development Application Approval
- Site Plans, Landscaping Plans
- Working Drawings
- Project Specifications
- Structural Engineering Certification
- Energy Efficiency Assessment

Building surveyor undertakes CDC assessment

Building Approval Process

CDC issued.

Project may commence, construction begins or delivery to site begins.
Onsite works commences.

Customer completes all requirements of Development Application and advises Instant Transportable Offices. Instant Transportable Offices completes all project work within their scope.

Instant Transportable Offices Structural Engineer visits site to carry out an inspection and issue a final report.

Building Surveyor visits site to carry out an inspection of all completed works including any works forming part of the development application.

Final documentation package prepared for issue to the building surveyor to complete the Certificate of Construction Compliance.

Documentation issued to the building surveyor .

CCC received from The Building Surveyor

Occupancy permit application prepared for submission to local authority

Local Authorities processes application

Occupancy permit received.

Building can now be utilised.

- Structural Engineer's Certified Drawings
- Energy Efficiency Assessment
- Client Site Plan
- Project Specs
- Planning Approval

- Application for Occupancy Permit